



Queen Margaret University College
EDINBURGH

Supporting information for Degree of Doctor of Philosophy (PhD) Applying for a Bursary

Queen Margaret University College awards bursaries for Research Study for a September start. This programme is open to those seeking to achieve a Doctor of Philosophy (PhD). The University College also offers self-funding Doctor of Philosophy (PhD), Master of Philosophy (MPhil), and Master of Research (MRes) programmes. Separate application forms exist for these, which can be obtained from the Research Degrees Officer at the Corstorphine Campus (see details below). Research bursaries are not open to members of staff of the University College.

Notes to help with completion of your application

Topics of research

The University College offers, periodically, funded research opportunities throughout most of the fields of study undertaken within the institution. Preferred topics of research in any given year are determined by factors such as the subject expertise of supervisory staff, resource and budgetary constraints, strategic research objectives and external funding opportunities. Please find attached a copy of the contents of the advertisement indicating those subjects and topics that are being encouraged in this year's Research Degrees Bursary Programme.

Level of Study

The Bursary Programme aims to fund the student towards the completion of a Degree of Doctor of Philosophy (PhD). There is no funding available through this mechanism for other degrees by research.

Entry qualifications

Applicants for registration for a research degree shall minimally hold, or anticipate gaining, a good honours degree from a United Kingdom higher education institution, or a recognised equivalent degree from an overseas institution.

English language ability

Applicants whose first language is not English and whose undergraduate study was not in the medium of English must be able to demonstrate their proficiency in English language. Suitable evidence is IELTS overall band score of 6.5 with no element of performance lower than bands 6.0 or equivalent.

Proposal, education, professional qualifications, employment and any other information

Applicants for study towards the award of PhD within the Bursary Programme will be considered on the basis of their previous education and qualifications, and their suitability for one or more of the advertised fields of study. You should therefore give full and accurate details of all your relevant previous experience in the appropriate sections of the form.

Referees

You will be required to provide the names of two referees who can be contacted by us to comment on your suitability to undertake a research degree.

Equal opportunities monitoring

In order to monitor the effectiveness of the University College's equal opportunity policies the form requests information on your ethnicity and any disabilities. This information will not be used for selection purposes. QMUC is required by the Race Relations Amendment Act 2000 to monitor, with reference to ethnic groups, the admission and progress of students.

Data Protection Act 1998

The information that you provide on the application form will be used by the University College to consider your application for entry. If you are offered a place it will also form the basis of your student record. In addition, the University College will use the information to help compile statistics for various organisations, none of which will identify you as an individual. All use of the data that you provide will be in accordance with the Data Protection Act 1998.

Criminal convictions

Please declare whether you have any criminal convictions. The University College may ask for additional information about the nature of an applicant's convictions. Providing this information will not affect the academic consideration of an application. Please note that, for entry purposes, some courses require applicants/students to provide a satisfactory Enhanced Disclosure from Disclosure Scotland, the Criminal Records Bureau or equivalent. For further details please consult the Research Degrees Officer.

Any offer of a place to study is subject to your acceptance of the University College's Terms and Conditions. A copy is available on our website at www.qmuc.ac.uk/registry/importantinformation.htm.

Applying for this course

To be considered for a research degree place and associated bursary you must send us three (3) copies of your completed application form (marking the envelope 'Bursary application') to:

Registry (Research Degrees)
Queen Margaret University College
Clerwood Terrace
Edinburgh EH12 8TS
UNITED KINGDOM

Please ensure you include your references. **Please do not send us your CV as only fully completed application forms will be considered!** It is advisable for you to keep a copy of your application together with details of when it was submitted.

If your education has so far taken place outside the UK you must provide transcripts of your studies, and copies of certificates or other official documents confirming your academic qualifications. You do not need to send original documents. If the original documents are not in English you should also provide official translations. If your degree was studied in a country whose official language is not English, but your degree was taught in the medium of English, you should include official evidence of this. If you were not taught in English you will have to include evidence of your proficiency in English. You must submit a signed copy of the application form – unfortunately we are unable to consider applications without signatures.

What happens next?

Applications will be forwarded to the research panels for consideration, who will decide which candidates they wish to interview. Once interviews have taken place candidates will be advised of the outcome as soon as possible. If attendance at interview is not possible, candidates will be contacted for alternative arrangements to be made.

Doctor of Philosophy (PhD)

The degree of PhD is awarded on the basis of a research programme leading to the submission and successful defence of a thesis showing evidence of the capacity to pursue independent research. There is an initial probationary period during the first year, in which all students must satisfactorily complete a course in research training. At examination, the thesis must be judged by the examiners to be satisfactory in the following respects:

- It contains material which presents a unified body of work such as could reasonably be achieved by a diligent and well-supervised student on the basis of postgraduate study and research over three years
- It is an original work making a significant contribution to knowledge in or understanding of the field of study
- It contains material worthy of publication
- It shows adequate knowledge and understanding of the field of study and relevant literature
- It shows the exercise of critical judgement with regard to both the candidate's work and that of other scholars in the same general field
- It has a coherent structure understandable by a scholar in the same general field with regard to aims, background, methods and conclusions
- It is satisfactory in its literary presentation, with full and adequate references, and must conform to the regulations for the format of theses for higher degrees.

Equally, where the research involves creative writing, a portfolio of creative work, or the preparation of a scholarly edition, the critical commentary on the material under discussion must be judged by the examiners to be satisfactory in the respects listed above.

The PhD will normally take three full-time or six part-time years to complete.



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Codes for completion of Ethnicity, Disabled and Disability Boxes

Please note that the information given is confidential and is protected from misuse.

Any information used for reports both internally and for external bodies will be in accordance with the provision of the Data Protection Act 1998.

Ethnicity	
White-British	11
White-Irish	12
White-Scottish	13
White-Irish Traveller	14
Other White background	19
Black or Black British - Caribbean	21
Black or Black British - African	22
Other Black background	29
Asian or Asian British - Indian	31
Asian or Asian British - Pakistani	32
Asian or Asian British - Bangladeshi	33
Chinese or other Ethnic background	34
Other Asian background	39
Mixed - White and Black Caribbean	41
Mixed - White and Black African	42
Mixed - White and Asian	43
Other Mixed background	49
Other Ethnic background	80
Information Refused	98
Disabled	
No disability	1
Registered disability	2
Disability that is not registered	3
Disability	
No known disability	0
Dyslexia	1
Blind/partially sighted	2
Deaf/hearing impairment	3
Wheelchair user/mobility difficulties	4
Mental health difficulties	6
An unseen disability, e.g. Diabetes, asthma	7
Multiple disabilities	8
A disability not listed above	9
Autistic spectrum disorder, Asperger syndrome	T

The Faculty of Business and Arts

School of Business and Enterprise

A group of researchers, led by Professor Andy Frew, are working on different aspects of Tourism and E-Business. The School also has considerable research expertise in consumer policy and we are interested in proposals that will examine the development of consumer education, and the role of the consumer and quality standards in public services. This research will involve Professors Mike Donnelly and Richard Kerley and Doctor Monika Schroeder. This research will be towards a degree of Ph.D..

These include research in:

B&E.1 Regulation of children's advertising

B&E.2 Involving public service consumers in policy-making and its Impact on knowledge creation and transfer

B&E.3 Consumer education in UK schools: the effectiveness of models of delivery

B&E.4 Managers perceptions of tacit knowledge and the enhancement of labour productivity: comparing private and public service sector paradigms

B&E.5 Demographic change, migration and the development of ethnic businesses in Scotland: business training modules in the Scottish South Asian community.

B&E.6 A comparative assessment of Scotland's eTourism capacity and potential

B&E.7 An investigation of business models options for successful interaction between travel intermediaries (eMediaries) and destination systems

B&E.8 Festivity and Music: Producing and consuming space, place and identity in leisure lifestyles

There is room for possible cross-fertilisation for research in theatre industry in contemporary Scottish theatre between our School of Drama and Creative Industries and our School of Business and Enterprise. The University College welcomes inter-tradition research that link into our research objectives.
http://www.qmuc.ac.uk/res/research_opportunities.htm



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Applicant's Confirmation

To the best of my knowledge the information given in this form is correct and complete. If I am admitted to a course at Queen Margaret University College, I undertake to observe the University College regulations (www.qmuc.ac.uk/registry/importantinformation.htm) and any liabilities. I give my consent to the processing of my data by Queen Margaret University College in line with the Data Protection Act 1998.

Signature _____ (Applicant) Date _____

When completed, please return this form to:

Linda Welsh
Secretary to the Research Degrees Committee
Registry
Queen Margaret University College
Clerwood Terrace
EDINBURGH EH12 8TS
United Kingdom

FOR OFFICIAL USE ONLY

Did the application meet the deadline set in the advertisement

Yes

No

Signed _____ (Research Officer/Administrator) Date _____

I do / do not recommend that the applicant should be formally interviewed.

Signed _____ (Prospective Director of Studies) Date _____

Signed _____ (Head of Subject) Date _____

And/or

Signed _____ (Head of School/Institute) Date _____

Notice to Academic staff

As of 01/09/04, applications cannot be processed without signatures

Notice to Applicant

Please complete this form in as much detail as possible, answering all questions clearly and concisely.



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Application Form - Research Degree Bursary

Please read the accompanying guidance notes before completing your application
Answer all questions in black/blue ink, (typing) and in BLOCK LETTERS PLEASE.

Title of proposed research: _____

Write here the code(s) of the topic(s) that interest you: _____
e.g. HSS29

(These can be found in the advertisement attached You are not restricted to one code)
Please tick the mode of registration for which you are applying: *Full time* *Part time*

(1) Personal Details	
Surname: Surname at 16 (if different):	Title: Dr/Mr/Mrs/Ms/Miss/Other Forenames:
Legal Nationality Country of Birth Date first entered EU (if applicable) <input type="text" value=" / /"/> Date granted residence in EU (if applicable) <input type="text" value=" / /"/>	Please use the attached code numbers at the back of "Filling in the Form" to complete this section: Ethnicity Code <input type="text"/> Disabled <input type="text"/> Disability Code <input type="text"/> If you would like to be contacted to discuss any special needs that you may have please tick box. <input type="checkbox"/>
Permanent address Postcode Telephone Email	Address for correspondence (if different) Postcode Telephone Email

(2) Explain and describe the qualities which you think would make you a good PhD student and your reasons for wishing to carry out research in your chosen field. *Please confine your answer to this space. If you are filling in this form electronically, please use 12pt Times Roman or equivalent.*

(3.1) Qualifications in secondary and further education, including English Language if English is not your Primary Language. Continue on a separate sheet as necessary.

Dates (Month, Year)			
Name and address of institution	Course award and classification	From	To

(3.2) Qualifications in higher education. Continue on a separate sheet as necessary.

Dates (Month, Year)			
Name and address of institution	Course award and classification	From	To

(3.3) **If you did an Honours project** as part of your degree give a brief outline, including any aspects of research methodology involved. *Please confine your answer to this space. If you are filling in this form electronically, please use 12pt Times Roman or equivalent*

(3.4) **If you have a Masters Degree** briefly describe the topic, including aspects of any research methodology involved. Also, if you have enrolled for a Research Degree in any institution before, please indicate what skills you have acquired from the experience. *Please confine your answer to this space. If you are filling in this form electronically, please use 12pt Times Roman or equivalent.*

(3.5) Other Qualifications , e.g. Professional qualifications. *Continue on a separate sheet as necessary.*

Institution	Qualification/award obtained or expected	Date of award

(4) Employment. Please enter periods of relevant employment in chronological order. *Continue on a separate sheet as necessary.*

Employer's name and address	Post - (Give a brief outline of your duties if applicable to this application.)	Full/ Part-time	Dates (Month, Year)

(5) **Have you previously submitted an application to Queen Margaret University College?** If Yes, state the years(s) of the application(s) and the course(s) for which you applied.

Was it for a bursary?

Also how did you first hear about the University College's research work, and about the Bursary Programme?

(6) **Any other information.** You may use this space to add any other information which you feel may be relevant to your application. For example, you may wish to say something about why you want to come to Queen Margaret University College, or career intentions after obtaining your chosen qualification. Please confine your answer to this space. *If you are filling in this form electronically, please use 12pt Times Roman or equivalent*

(7) **Referees.** Please give names, posts and addresses of two referees who are in a position to comment on your suitability to undertake a research degree

Referee name & address	Referee name & address
Postcode	Postcode
Telephone	Telephone
Email	Email

(8) **Declaration of criminal convictions** Do you have any criminal convictions?

Please delete as appropriate:

Yes

No

If yes, please read the attached notes of guidance or www.qmuc.ac.uk/registry/criminal.htm

Signature _____ (Applicant) Date

Some areas of research require applicants/students to provide a satisfactory Enhanced Disclosure from Disclosure Scotland, the Criminal Records Bureau or equivalent. Further details will be forwarded if applicable